

SHEFFIELD CITY COUNCIL

Admissions Committee

Meeting held 18 November 2015

PRESENT: Councillors Nasima Akther, Anne Murphy, Chris Peace, Andrew Sangar and Ian Saunders

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1. APPOINTMENT OF CHAIR

1.1 RESOLVED: That in the absence of the Chair of the Committee (Councillor Sioned-Mair Richards), Councillor Ian Saunders be appointed Chair of the meeting.

2. APOLOGIES FOR ABSENCE

2.1 An apology for absence was received from the Chair (Councillor Sioned-Mair Richards).

3. EXCLUSION OF PUBLIC AND PRESS

3.1 RESOLVED: That the public and press be excluded from the meeting before discussion takes place on item 7 on the grounds that, if the public and press were present during the transaction of such business, there would be a disclosure to them of exempt information described in paragraphs 1, 2 and 3 of Schedule 12A to the Local Government Act 1972, as amended.

4. DECLARATIONS OF INTEREST

4.1 There were no declarations of interest.

5. MINUTES OF PREVIOUS MEETINGS

5.1 The minutes of the meetings of the Committee and Sub-Committee, both held on 21st October, 2015, were approved as correct records.

6. ACTION TAKEN UNDER DELEGATED POWERS

6.1 The Committee noted that, since its last meeting, no decisions had been made by the Executive Director, Children, Young People and Families, in consultation with the Chair of the Committee, under powers delegated to her with regard to home to school transport or school admissions.

7. HOME TO SCHOOL TRANSPORT APPEALS

7.1 Verbal Hearing

7.1.1 The Executive Director, Children, Young People and Families, submitted a report and commented upon one case where the parents had appealed against the

administrative decision made by the Executive Director with regard to the refusal to grant a home to school travel bus pass.

- 7.1.2 The Committee noted that the parents had requested a verbal hearing, but did not attend at the appointed time.
- 7.1.3 The Committee gave consideration to all the supporting information and evidence provided by the pupil's parents and, arising therefrom, it was:-
- 7.1.4 RESOLVED: That the appeal be upheld on the grounds that there are exceptional family and educational circumstances in the case (Case No. BF2).

7.2 Written Appeals

- 7.2.1 The Executive Director, Children, Young People and Families, submitted reports and commented upon two cases where parents had appealed against the administrative decisions made by the Executive Director with regard to the refusal to grant home to school travel bus passes.
- 7.2.2 The Committee gave consideration to all the supporting information and evidence provided by the pupils' parents and, arising therefrom, it was:-
- 7.2.3 RESOLVED: That both cases be upheld on the grounds that there are either exceptional educational, financial, medical or family circumstances in the cases (Case Nos. BF1 and EF1).

8. **DATE OF NEXT MEETING**

- 8.1 It was noted that the next meeting of the Committee would be held on Wednesday, 16th December, 2015, at 1.00 pm, in the Town Hall.